

Catastrophic Leave Committee Meeting

October 5, 2018

Agenda

1. Call to Order
2. Roll/ Introduction of New Members
3. Review Purpose and Responsibilities
4. Approval of minutes from the April 27, 2018 meeting.
5. Discuss/review current practices.
6. Other business
7. Adjourn

Minutes

Meeting was called to order at 9:04 a.m.

Members in attendance were: Haven David – Chair, Brandy Lowery, Don Bruns, Michael Schoppa, Amanda Raines, Michelle Downes, Sharon Cudjo, Cyndi Danner, Connie Montieth. Members absent were: Mindi Flynn, Ann Schultz, Iva Belew, Dean Brumley, Jason Scheller, Jeanne Ballard, Rachel Toy.

New members Brandy Lowery, Don Bruns and Michael Schoppa were introduced.

A brief discussion was held regarding the purpose and responsibilities of the Catastrophic Leave Committee.

Minutes from the April 27, 2018 meeting were emailed to members prior to the meeting for review. There were no changes suggested. Amanda Raines moved that the minutes for the April 27, 2018 meeting be approved as stands. Michelle Downes seconded the motion. All members present approved.

New members were given some background on the changes made to the Sick Bank Leave policy by this committee two years ago. It was also explained how we currently handle requests for Sick Bank Leave via email. No one had any suggestions for change to this process at this time.

There was no other business.

Michelle Downes made a motion to adjourn the meeting. Amanda Raines seconded the motion. The meeting was adjourned at 9:15 a.m.